



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka;
Approved by Pharmacy Council of India, New Delhi)

Ref No: NO.TOCP/365/CP/2023-24

15th December 2023

CIRCULAR

This is to inform all Deans, HODs, and Anti-Sexual Harassment Committee members that a meeting is scheduled for 19th December 2023 at 12:30 PM in the Smart Room, at The Oxford College of Pharmacy, Bengaluru. All Deans, HODs, and Anti-Sexual Harassment Committee members are requested to attend the meeting.

AGENDA

1. To introduce Anti-Sexual Harassment Committee and it's functioning to female students of new academic session.
2. To discuss the problems of the girls living in a hostel (if any)

Copy to:

1. **Chairman**
2. **IQAC Member secretary**
3. **All HODs**

P. Padma
Chairperson

PRINCIPAL

The Oxford College of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bengaluru - 560 068



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



MINUTES OF MEETING OF ANTI-SEXUAL HARASSMENT COMMITTEE 2023-
2024

Date: 19th December 2023

Time: 12:30 PM

AGENDA

1. To introduce Anti-Sexual Harassment Committee and it's functioning to female students of new academic session.
2. To discuss the problems of the girls living in the hostel (if any)

COMMITTEE MEMBERS:

S.NO.	NAME OF THE MEMBER	DESIGNATION	POST	SIGNATURE
1	DR. PADMAA M. PAARAKH	PROFESSOR	CHAIRPERSON	
2	MRS. UMAPRABHA	ASST. PROFESSOR	MEMBER SECRETARY	
3	MRS. CHAITHRA	ASST. PROFESSOR	MEMBER	
4	MS. HEMAMALINI J	SENIOR ADMINISTRATIVE OFFICER	MEMBER	
5	MS. T.S. ANUPAMA	ADVOCATE	MEMBER	
6	STUDENT REPRESENTATIVE (UG)	INVITEE	MEMBER	
7	STUDENT REPRESENTATIVE (PG)	INVITEE	MEMBER	
8	MS. DIVYA S KUMAR	ASST. PROFESSOR	MEMBER	



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The Chairperson welcomed all members to the meeting.

Agenda 1: To introduce Anti-Sexual Harassment Committee and its functioning to female students of new academic session.

Upon the arrival of freshers for the new academic year, committee members decided to conduct an awareness session for the students regarding sexual harassment.

It was also decided to inform the rules and regulations to be followed and to report sexual harassment (if any)

Resolution: As per the awareness session, the students elaborated on various rules and regulations to avoid sexual harassment.

Agenda 2: To discuss the problems of the girls living in a hostel (if any)

Committee members discussed if any sexual harassment cases were reported in the girl's hostel.

Resolution: No cases were reported.

Copy to:

1. Chairman
2. IQAC Member secretary
3. All HODs

P. Padme
Chairperson

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Ref No: NO.TOCP/O67/CP/2024-25

6th June 2024.

CIRCULAR

This is to inform all Deans, HODs and members of the Anti-Sexual Harassment Committee members that a meeting is scheduled on 12th June 2024 at 12:30 PM in the Smart Room, at The Oxford College of Pharmacy, Bengaluru. All Deans, HODs and members of the Anti-Sexual Harassment Committee members are requested to attend the meeting.

AGENDA

1. To review the sexual harassment cases (if any)

Copy to:

1. Chairman
2. IQAC Member secretary
3. All HODs

P. Padma
Chairperson

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MINUTES OF MEETING OF ANTI-SEXUAL HARASSMENT COMMITTEE 2023-

2024

Date: 12th June 2024

Time: 12:30 PM

AGENDA

1. To review the sexual harassment cases (if any)

COMMITTEE MEMBERS:

S.NO.	NAME OF THE MEMBER	DESIGNATION	POST	SIGNATURE
1	DR. PADMAA M. PAARAKH	PROFESSOR	CHAIRPERSON	
2	MRS. UMAPRABHA	ASST. PROFESSOR	MEMBER SECRETARY	
3	MRS. CHAITHRA	ASST. PROFESSOR	MEMBER	
4	MS. HEMAMALINI J	SENIOR ADMINISTRATIVE OFFICER	MEMBER	
5	MS. T.S. ANUPAMA	ADVOCATE	MEMBER	
6	STUDENT REPRESENTATIVE (UG)	INVITEE	MEMBER	
7	STUDENT REPRESENTATIVE (PG)	INVITEE	MEMBER	
8	MS. DIVYA S KUMAR	ASST. PROFESSOR	MEMBER	



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The Chairperson welcomed all members to the meeting.

Agenda 1: To review the sexual harassment cases (if any)

Committee members discussed whether any cases of sexual harassment and there were no cases reported.

Resolution: Committee members suggested to maintain ongoing vigilance activity intact.

Copy to:

1. Chairman
2. IQAC Member secretary
3. All HODs

P. Padua
Chairperson

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MINUTES OF MEETING OF ANTI-SEXUAL HARASSMENT COMMITTEE & ACTION TAKEN REPORT 2023-2024

S. No	Date of Circular	Date of Meeting	Agenda	Minutes of Meetings	Action taken
1	15 th December 2023	19 th December 2023	To introduce the Anti-Sexual Harassment Committee and its functioning to female students of a new academic session.	Upon arrival of fresher's for the new academic year committee members decided to conduct an awareness session for the students regarding sexual harassment. It was also decided to inform the rules and regulations to be followed and to report sexual harassment (if any)	As per the awareness session, the students were elaborated on various rules and regulations to avoid sexual harassment.
2	15 th December 2023	19 th December 2023	To discuss the problems of the girls living in a hostel (if any)	Committee members discussed if any sexual harassment cases were reported in the girl's hostel.	No cases were reported.

Copy to:

1. Chairman
2. IQAC Member secretary
3. All HODs

P. Padure
Chairperson

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MINUTES OF MEETING OF ANTI-SEXUAL HARASSMENT COMMITTEE & ACTION TAKEN REPORT 2023-2024

S. No	Date of Circular	Date of Meeting	Agenda	Minutes of Meetings	Action taken
1	6 th June 2024	12 th June 2024	To review the sexual harassment cases (if any)	Committee members discussed whether any cases of sexual harassment were reported inside or outside the campus and there were no cases reported.	Committee members suggested to maintain ongoing vigilance activity intact.

Copy to:

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3. All HODs

P. Padua
Chairperson

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ANNUAL REPORT ON ANTI-SEXUAL HARASSMENT COMMITTEE 2023-2024

In the academic year 2023-24, the Anti-Sexual Harassment committee conducted two meetings on 19/12/2023, 12/6/2024. The agenda of the first meeting was to introduce Anti-Sexual Harassment Committee and its functioning to girl students of new academic session and to discuss problems of the girls staying in hostel (if any). The resolution of the meeting was that upon the arrival of freshers for the new academic year, committee members decided to conduct an awareness session for the students regarding sexual harassment. It was also decided to inform the rules and regulation to be followed and to report a sexual harassment (if any). Committee members also discussed if any sexual harassment cases were reported in girl's hostel.

Agenda of the second meeting was to review the sexual harassment cases (if any). The resolution of the meeting was that the committee members discussed whether any cases of sexual harassment were reported and there were no cases reported. The resolution of the meeting was that the committee members suggested to maintain ongoing vigilance activity intact.

P. Padma
CHAIRPERSON

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